



**Wildlife Area Intern (E.E. Wilson WA)**  
**Oregon Department of Fish and Wildlife**  
**Job Number 5**

**Location:** E.E. Wilson Wildlife Area, Adair Village, Oregon.  
Housing is not provided

**Duration:** June 2025 – October 2025 (start and end dates flexible, not to exceed 10 weeks).

**Pay Range:** \$19.77 - \$22.23 per hour

**Job Description:** Primary duties will provide a student intern with on-the-job training experiences related to wildlife area/habitat management and operations at E.E. Wilson.

Intern will gain the ability to develop and refine academic and professional goals as well as understand land and public access management of a wildlife area. Primary duties will include herbicide applications to control invasive vegetation, Mourning dove/waterfowl banding, and mowing and disking to improve upland habitat using tractors or other large machinery. The intern might also get to experience seed bed preparation and planting of wildlife crops, maintenance, culvert replacement, and fence, sign, and hunting blind repairs. We will attempt to provide the student intern with desired work experiences when they align with project goals and objectives.

Wildlife habitat restoration and management projects are primarily within wetlands, grasslands, and oak woodlands.

**Duties:** Assists E.E. Wilson staff with habitat restoration actions (>65%).

- Mowing or mulching vegetation
- Noxious weed control through mechanical, chemical and physical means.
- Maintain and improve levees, trails and parking areas.
- Operating, maintaining, and repairing tractors, skid steer, backhoe, ATV, UTV, chainsaws, chipper, welder, and farming implements such as mower, disc, or seeder.
- Conducting thinning treatments in oak woodlands.

Assists E.E. Wilson staff in buildings, grounds, and facilities maintenance (20%)

- Preventative and corrective maintenance/ repairs using hand tools and power equipment, painting, mowing, welding, and woodworking.
- Clean/organize buildings and grounds.
- Collects trash at parking lots, wildlife area and Headquarters Facility/Office.
- Installation and/or maintenance of signs, kiosks, fences, culverts, and hunting blinds.

Assists E.E. Wilson staff in conducting biological assessments (10%)

- Capture and banding of Mourning dove & waterfowl.

Other duties as assigned (5%)

- Activities related to the Fee Pheasant Hunt Program.
- Opportunities and training as available and assigned to include assisting District wildlife staff with inventories and special projects.

**Working  
Conditions:**

Frequently work outside during inclement weather, often in wet/rainy or dry/dusty conditions. Work is often along and requires the selected individual to operate independently with minimal supervision. Typical days will be spent operating machinery, applying herbicide with a backpack sprayer/ATV, or operating chainsaws for long hours.

This position requires a flexible work schedule that varies in the number of hours worked on a daily basis, but not necessarily each day, or a work schedule in which the starting and stopping times vary on a daily basis, but not necessarily each day, and does not exceed 40 hours in a work week. Work exceeding 40 hours per week requires prior approval by the supervisor. A typical 40-hour work week is completed with four 10-hour days or five 8-hour days, depending on the need or season. ***Work weeks are flexible and the intern's school schedule may be incorporated when necessary.***

Dealings with the public, local residents and other agency personnel are frequent and a well-developed sense of diplomacy is required.